

**RSU #63 Bus Driver
Job Description**

REPORTS TO

Director of Transportation/Facilities

QUALIFICATIONS

Must be 21 years of age or older.

Hold a valid appropriate operator's license for the class of vehicle in Maine.

Pass annual physical & drug testing as required by State of Maine.

Meet all special physical, mental, and moral requirements established by the Commissioner of Education.

JOB GOAL

This is routine work in the operation of school buses and other vehicles, following assigned routes, and observing safety procedures both in regard to persons and vehicular traffic.

Employees are responsible for the safe and efficient operation of assigned vehicles; must have the ability to do the necessary minor servicing work on the assigned vehicle; and other related duties as required.

Performance Responsibilities

1. Operates the bus or other vehicle on a scheduled route basis.
2. Board and un-board passengers in accordance with safety rules and vehicular laws.
3. Follows prescribed bus routes in accordance with established schedules.
4. Performs minor maintenance and repairs on school vehicles.
5. Checks condition of equipment on a daily basis.
6. Exercises care in the observance of all rules regarding personnel safety and vehicular safety.
7. Be available to operate the vehicle on a scheduled route basis; be available to operate the vehicle when schedules are changed.
8. Be willing to follow prescribed procedures and methods for driving vehicle so as to maintain control and safety.
9. Adhere to RSU 63 policies.
10. Demonstrate care and consideration of RSU 63 vehicles to help reduce operational costs associated with maintenance and repairs.
11. Performs other related duties as assigned.

Reviewed and Agreed to by: _____

Printed Name of Bus Driver

Signature of Bus Driver

Date: _____