RSU #63 Board Meeting
Date: August 28, 2023
Location: Holbrook Middle School
Minutes

RSU #63 Board Member(s) Present:
Town of Holden: Amy Hart, Tracy Roberts, Matthew Campbell, and Heather Lander
Town of Eddington: Heather Grass, Tracy Bigney, and Rachel Downs
Town of Clifton: Linda Graban

Board Chair, Tracy Roberts called the meeting to order at 6:43pm followed by the flag salute and moment of silence.

At 6:44pm, motion by Tracy Bigney with a second by Linda Graban to enter into executive session for discussion of contract negotiations pursuant to 1 MRSA section 405(6)(D).

Discussion: None

Roll Call Vote:  Heather Lander, Yes; Rachel Downs, Yes; Linda Graban, Yes; Heather Grass, Yes; Amy Hart, Yes; Tracy Roberts, Yes; Matthew Campbell, Yes; Tracy Bigney, Yes.

Vote: 8 Yes; 0 Opposed

Public session resumed at 7:51pm.

Motion by Linda Graban with a second by Tracy Bigney to approve the three-year administrative contract for RSU 63 Business Manager, Kelly Theriault with a salary as recommended by the Superintendent.

Discussion: None

Vote: 8 Yes; 0 Opposed

Motion by Tracy Bigney with a second by Heather Grass to approve the one-year administrative contract for Elementary Schools Principal, Donald Spencer with a salary as recommended by the Superintendent.

Discussion: None

Vote: 8 Yes; 0 Opposed

Motion by Matthew Campbell with a second by Rachel Downs to approve the three-year administrative contract for Elementary Schools Assistant Principal, Timothy Baker with a salary as recommended by the Superintendent.

Discussion: None

Vote: 8 Yes; 0 Opposed

Motion by Tracy Bigney with a second by Heather Grass to approve the three-year administrative contract for Elementary Schools Assistant Principal, Timothy Baker with a salary as recommended by the Superintendent.

Discussion: None

Vote: 8 Yes; 0 Opposed

Superintendent Fulgoni pointed out that the Board approved Ms. Wyman for a one-year contract to determine if an hourly contract or salary contract is more beneficial for this position. The Board has full confidence in Ms. Wyman’s ability and job performance.

Motion by Tracy Bigney with a second by Linda Graban to approve the one-year contract for RSU 63 Administrative Assistant to the Superintendent, Shelley Wyman with a salary as recommended by the Superintendent.

Discussion: None

Vote: 8 Yes; 0 Opposed

Recognition and/or Awards of Students, Staff, and Others: Superintendent Fulgoni recognized the following staff for their length of service. 5 years: Deborah Nadeau, Inez Laverdiere, Ryan Porter. 10 years: Kelly Theriault.

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15 years: Amy Faulkner and Keith Kennedy.  35 years: Donald Spencer.  Superintendent Fulgoni also recognized the new administrators, Kristina Dumond, Carolyn Brown, Zachary Chenier, and Ryan Porter.

**Acceptance of Gifts/Donations:** None

**Presentation:** None

**Questions from the Public:** None

**Dates of Next Meetings:**
- Budget and Finance Committee Meeting: TBD
- Policy Committee Meeting: TBD
- Curriculum Committee: TBD
- Board Workshop: September 25, 2023 at 5:30pm, Holden Elementary School
- Board Meeting: September 25, 2023 at 6:30pm, Holden Elementary School

**Budget and Finance:** Kelly Theriault advised Budget and Finance Committee just met prior to the Board Meeting. They recommend the Board accept the bid from Van Sykle for a 2019 Grand Caravan with 42,000 miles. Funds will be used from ESSER III.

**Superintendent’s Report:** Superintendent Fulgoni acknowledged how hard staff worked over the summer getting the buildings ready, new staff onboarded, and transportation arranged with many obstacles to overcome. He added that transportation will look different for a few weeks until all drivers have returned and hopefully a few more hired.

**Acceptance of Reports:**
Motion by Tracy Bigney with a second by Heather Lander to accept all written and verbal reports from the Budget and Finance Committee, Administrators, and Superintendent.

**Discussion:** Tracy Bigney stated she found the reports to be very helpful. Tracy Roberts added she found the Curriculum report to also be very helpful. Discussion took place on the curriculum training. Superintendent Fulgoni recommended to have Kristina Dumond present at the next Board Meeting.

**Vote:** 6 Yes; 2 Opposed (Linda Graban and Heather Grass)

**Old Business:** None

**New Business:**
- Revised COVID Safe Return to School Plan: Motion by Linda Graban with a second by Tracy Bigney to approve the Revised COVID Safe Return to School Plan as amended.

**Discussion:** Kelly Theriault advised this plan will need to be reviewed and approved every 6 months.

**Vote:** 8 Yes; 0 Opposed

- RSU 63 Support Staff Handbook: Motion by Linda Graban with a second by Heather Grass to approve the RSU 63 Support Staff Handbook as amended.

**Discussion:** None

**Vote:** 8 Yes; 0 Opposed

Motion by Linda Graban with a second by Heather Grass to extend the meeting past 8:30pm.

**Discussion:** None

**Vote:** 8 Yes; 0 Opposed

- Holbrook Boiler Bid: Motion by Matthew Campbell with a second by Heather Grass to approve the amended Holbrook Boiler Bid from ABM Mechanical in the amount of $647,000.

**Discussion:** Kelly Theriault advised Carpenter Associates handled the bid process for us. The bids came back much higher than anticipated.

**Vote:** 8 Yes; 0 Opposed

- Van Purchase: Motion by Linda Graban with a second by Tracy Bigney to accept the proposal from Van Sykle to purchase a 2019 Grand Caravan with 42,000 miles.

**Discussion:** None

**Vote:** 8 Yes; 0 Opposed

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Personnel Actions:
Resignations/Retirements: Brandy Walsh, Art Teacher; Peter Walsh, Math Teacher; Nikki Goss, Math Teacher; Dan Duran, Ed Tech III; and Cindy Smith, Bus Driver.

Elections:
Motion by Tracy Bigney with a second by Rachel Downs to approve the election of Carolyn Brown, RSU 63 Special Services Director; Cassidy Seip, Grade 5 Teacher; Kasey Gray, Grade 6/7ELA Teacher; Kaitlyn Helfen, Grade 5 Teacher; Kimberly Karam, Speech Language Pathologist; Stephen Inman, Eddington Custodian; Alison Blais, .7FTE Teacher/.3FTE Ed Tech; David Pearson, Ed Tech III; Gayle Peirce, Library Media Specialist; Kathleen Greenlaw, Art Teacher; Eric Kimball, Holbrook Custodian; Zachary Chenier, Transportation Coordinator/Bus Driver; Bernadene Brownell, .5FTE Math Teacher/Coach; and Lauren Swalec, 7/8 Math Teacher.

Discussion: None
Vote: 8 Yes; 0 Opposed

Appointments: None

Reassignment: None


Adjournment:
At 8:45pm, motion by Linda Graban with a second by Rachel Downs to adjourn the meeting.

Discussion: None
Vote: 8 Yes; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools

Approved: September 25, 2023