

**RSU #63 Board Meeting**  
**Date: September 26, 2022**  
**Location: Holden Elementary School**  
**Minutes**

RSU #63 Board Member(s) Present:

*Town of Holden:* Cherie Faulkner, Tracy Roberts, Matthew Campbell, and Heather Lander

*Town of Clifton:* Linda Graban

*Town of Eddington:* Heather Grass and Tracy Bigney

Board Chair, Tracy Roberts called the meeting to order at 6:15pm.

At 6:15pm, a motion by Linda Graban with a second by Cherie Faulkner to enter Executive Session to discuss appointment, assignment, compensation of officials/appointees/employee pursuant to 1 M.R.S.A. § 405(6)(A).

Discussion: None

**Vote: 7 Approved; 0 Opposed**

Public session resumed at 6:55pm. The pledge of allegiance and a moment of silence followed.

Tracy Roberts announced there was no action regarding executive session.

Interim Superintendent, Jared Fulgoni announced the resignation of RSU #63 Board Member, Steven Carr. The Eddington Selectboard will appoint a new member at their next meeting to finish the one-year term.

Motion by Linda Graban with a second by Heather Grass to accept the resignation of RSU #63 Board Member, Steven Carr.

Discussion: None

**Vote: 7 Approved; 0 Opposed**

Motion by Tracy Bigney with a second by Linda Graban to approve the August 22, 2022 RSU #63 Board Meeting Minutes.

Discussion: None

**Vote: 7 Approved; 0 Opposed**

**Recognition and/or Awards of Students, Staff, and Others:** Linda Graban recognized Ryan Davis and the Holden/Eddington Fire Departments for their help with the start of the school year.

**Acceptance of Gifts/Donations:** Motion by Matthew Campbell with a second by Linda Graban to accept \$250 donation from Stompers for snack milk and milk balances, \$250 donation from G&M Market for snack milk and milk balances, \$20 anonymous donation for milk, \$1,500 donation from the Seminary Hill Daylight Lodge #220 for snacks, \$100 donation from Mr. and Mrs. Conn for student supplies at Holbrook Middle School, \$250 donation from Donors Choose for a sensory path at the Eddington Elementary School, and donation of two girls team soccer jerseys from Danielle Schaub.

Discussion: None

**Vote: 7 Approved; 0 Opposed**

**Presentation:** None

**Questions from the Public:** Jaime Pangburn, Eddington resident, asked a question regarding whether a girls basketball coach had been hired yet and expressed concerns relating to the B soccer team not being formed this year. Ms. Pangburn also asked for more details on the PE enrichment program and where the program outline could be found. Mr. Meyer responded that the new Athletic Director will handle the hiring of the basketball coach, there was not enough participation for a B soccer team and explained the PE enrichment program.

**Dates of Next Meetings:**

Strategic Planning Committee Meeting with Judy Sanders: Tuesday, October 4, 2022 from 6:00pm until 8:00pm, Holbrook Middle School

Budget and Finance Committee Meeting: Tuesday, October 11, 2022 at 5:30pm, Holbrook Middle School

Policy Committee Meeting: Thursday, October 13, 2022 at 6:00pm, Holbrook Middle School

Board Meeting: Monday, October 17, 2022 at 6:30pm, Eddington Elementary School

**Budget and Finance:** Kelly Theriault, RSU #63 Business Manager and Cherie Faulkner, Chair of the Budget and Finance Committee, did not have anything to add to the Budget and Finance Committee Minutes.

Matthew Campbell asked for details on the bid for treating the fields. Kelly Theriault explained no bids were received. One proposal was submitted before the bid was posted. However, it did not include proposals for all areas of the bid spec. She added this will go back out for bid soon.

**Bus Driver Rates:** Kelly Theriault reported she surveyed the local area due to driver shortages. She found the low end of our driver scale to be very low. The Budget and Finance Committee is recommending shortening the number of steps and base the pay scale on experience level to be more competitive within the area. She stated the District has not lost any applicants, but the low salary scale has not helped us recruit applicants. The proposed driver rates will be an \$8,000 impact to the transportation budget and would require a board vote to approve.

As a point of order, motion by Matthew Campbell with a second by Cherie Faulkner to add Bus Driver Rates to the agenda.

**Discussion:** None

**Vote: 7 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Matthew Campbell to approve the FY23 and FY24 Bus Driver Rates as written in Kelly Theriault's September Business Manager report, effective October 1, 2022.

**Discussion:** None

**Vote: 7 Approved; 0 Opposed**

**Superintendent's Report:** Superintendent Jared Fulgoni gave a brief overview of work that has been done since the start of the school year. He announced the first Special Education Parent Advisory Committee meeting will be held on October 6, 2022, at Holbrook Middle School to help bridge the previous disconnect some parents felt with the schools.

**RSU #63 Chair's Report:** Tracy Roberts noted there was no Chair report as the committee meeting minutes and Board meeting minutes reflect the activity of the Board. The report will remain on the agenda in case there is a time it is needed but regular reports will not be provided.

**Acceptance of Reports:**

Motion by Matthew Campbell with a second by Cherie Faulkner to accept all written and verbal reports from the Budget and Finance Committee, Policy Committee, Administrators, Superintendent, and Board Chair.

**Discussion:** None

**Vote: 7 Approved; 0 Opposed**

**Old Business:** None

**New Business:**

**MSBA Delegate Assembly Representative and Alternate:** Matthew Campbell attended this event last year and gave a brief overview. Mr. Campbell volunteered to be the delegate again and Tracy Bigney volunteered to be the alternate.

Motion by Cherie Faulkner with a second by Linda Graban to elect Matthew Campbell as Delegate to the MSBA Delegate Assembly and Tracy Bigney as the Alternate.

**Discussion:** None

**Vote: 7 Approved; 0 Opposed**

**Heating Oil Bid:** Kelly Theriault advised we received three bids. One bidder did not offer the complete bid requirement. The other two bids were extremely close. The Budget and Finance Committee recommends to move forward with RH Foster as the lowest bid. Matthew Campbell raised a concern that the district should be mindful that we are already seeing some significant increases to some budgeted costs and likely will continue this trend. Unfortunately, this has to be a key awareness going forward in everything the board considers so that we are not in a difficult position in the months/years ahead.

Motion by Cherie Faulkner with a second by Linda Graban to accept the heating fuel bid for Holbrook Middle School from RH Foster in the amount of \$4.199 per gallon for K1 and \$3.849 per gallon for #2.

**Discussion:** None

**Vote: 7 Approved; 0 Opposed**

Policies to Approve: Motion by Linda Graban with a second by Cherie Faulkner to approve policy IHBEA – LAU Plan-English as a Second Language, policy BEA – School Board Meetings, Procedures, and By-Laws, policy BDE – Committee Structure, Assignment, and Reporting, policy EFC – Food Services Program, policy KF – Community Use of RSU #63 Facilities (with amendment), policy JG – Student Placement, and policy JFCK – Student Use of Personal Electronic Devices at School.

Discussion: Cherie Faulkner questioned if the lunch prices had to be posted in the policy. Kelly Theriault advised they are not required to be posted in the policy, but are required to be posted elsewhere. Policy BEA: Linda Graban suggested the rotating meeting location continue. Policy KF: Discussion on rental fee and vagueness of the language “significant number of members”. Linda Graban asked if a staff member will always be present when facilities are in use. It was noted the Letter I and J was inadvertently omitted and would be re-added I. “All activities must be supervised by a competent, responsible adult.” and J. “A RSU #63 staff member must be present during facility use as directed by the Superintendent.”

**Vote: 7 Approved; 0 Opposed**

**Personnel Actions:**

Appointments: James Spencer, Ed Tech III at Holbrook; Allison Blais, Ed Tech III Library; David Johnson, Bus Driver; Leslie Brundage, Van Driver; Michele Archambault, Athletic Director; Dennis Whitney, Cross Country Coach; Daniel Duran, Boys A Soccer Coach; James Spencer, Girls A Soccer Coach; Mentors: Nathan Dusablon, Michele Archambault, Deborah Nadeau, Nikki Goss, and Ashley Perry.

Discussion: Matthew Campbell asked what the role of a mentor was. Sharon Haskell explained a mentor is assigned to a teacher that is new to us or new to the position. They help guide the teacher through their first year.

Resignations: David Luciano, Ed Tech III at Holbrook; Amy Chandler, Life Skills Ed Tech III at Holden; Melissa Egolf, Ed Tech III at Eddington; and Donnette Cameron, Van Driver.

Retirements: None

Reassignment: Kelly Davis transferred from Pre-K Ed Tech III at Eddington to Life Skills Ed Tech III at Holden. Kim Khoury Kelley transferred from Life Skills Ed Tech III at Holbrook to Pre-K Ed Tech III at Eddington. Mary Beth Churchill transferred from on-call substitute to every day substitute at Holden and Eddington.

Election: Motion by Cherie Faulkner with a second by Linda Graban to elect Lauren Moulton as Elementary School Counselor.

Discussion: None

**Vote: 7 Approved; 0 Opposed**

Searches: Superintendent, Library Media Specialist, Holbrook Resource Room Special Education Teacher, Ed Tech III Math/Literacy at Eddington, Bus Drivers, Holden Speech Language Pathologist, and Substitutes.

**Questions and Comments from the Public:** Robert Meyer asked if the Board would review the policy JK – Student Discipline and reconsider to allow grade 6-8 detention during an occasional recess. Matthew Campbell confirmed this policy would be added to the Policy Committee Agenda.

**Adjournment:**

At 8:07pm, motion by Cherie Faulkner with a second by Heather Grass to adjourn the meeting.

Discussion: None

**Vote: 6 Approved; 0 Opposed**

Respectfully submitted by,



Jared Fulgoni  
RSU #63 Interim Superintendent

**Approved: October 17, 2022**