

**RSU #63 Board Meeting**  
**Date: August 22, 2022**  
**Location: Holbrook Middle School**  
**Minutes**

RSU 63 Board Member(s) Present:

*Town of Holden:* Cherie Faulkner, Tracy Roberts, Matthew Campbell, and Heather Lander

*Town of Clifton:* Linda Graban

*Town of Eddington:* Heather Grass, Steven Carr, and Tracy Bigney

Board Chair, Tracy Roberts called the meeting to order at 6:31pm. The pledge of allegiance and a moment of silence followed.

Motion by Matthew Campbell with a second by Linda Graban to approve the June 27, 2022 Board Meeting Minutes.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Motion by Linda Graban with a second by Cherie Faulkner to approve the July 28, 2022 Board Meeting Minutes.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

**Recognition and/or Awards of Students, Staff, and Others:** Interim Superintendent Jared Fulgoni recognized the following staff for their years of service. Five Years: Ashley Bean, Sarah Lane, Aurora Stickle, Thomas Lwowski, Kelli Pollack, Debra Walsh, and Shelley Wyman. Twenty-Five Years: Dianna Porter and Cindy Smith. Thirty-Five Years: Jake Morgan. He also noted Don Spencer is starting his 35<sup>th</sup> year with RSU 63. Superintendent Fulgoni invited the Board to attend the “Welcome Back” Day on Monday, August 29<sup>th</sup> and noted Tracy Roberts, Board Chair will be welcoming staff as well.

**Acceptance of Gifts/Donations:** None

**Presentation:** Mr. Robert Meyer, Holbrook Middle School Principal, presented on changes to the schedule for Holbrook Middle School. Mr. Meyer shared he was working to move from an elementary “specials” model to a middle school/high school “elective” model and outlined the details of what this plan entailed, noting that a trimester elective provides more consistency for students. Thus far, the teachers at Holbrook have been approving and Mr. Meyer intends to have further discussions as teachers come back for the year. New electives anticipated this year are Digital Literacy, STEM opportunities, Creative Writing, and Yearbook. Other changes include a Response to Intervention (RTI) Support and/or Enrichment Block Period 8. During this time students will have opportunity for homework support, literacy support, math support, or choice of enrichment (art, music, physical education, band/chorus, or outdoor adventure). This shift in the schedule will be a work in progress and these enrichment opportunities will likely grow through community support and volunteers. Mr. Meyer answered questions from the Board regarding enrichment selection process, recess, and lunch times. The Board was very pleased with the changes.

**Questions from the Public:** None

**Dates of Next Meetings:**

Budget and Finance Committee Meeting: Tuesday, September 13, 2022 at 5:00pm, Holbrook Middle School

Policy Committee Meeting: Monday, September 12, 2022 at 6:00pm, Holbrook Middle School

Board Meeting: Monday, September 26, 2022 at 6:30pm, Holden Elementary School

Strategic Planning Committee Meeting with Judy Sanders: Tuesday, October 4, 2022 from 6:00pm until 8:00pm, Holbrook Middle School

**Budget and Finance:** Kelly Theriault, RSU 63 Business Manager had nothing to add to the Business Manager’s Report. Cherie Faulkner had nothing to add to the Budget and Finance Committee Minutes.

**Superintendent’s Report:** Superintendent Jared Fulgoni reported that George Cummings, RSU 63 Technology Coordinator, looked into sound quality enhancement options for remote participation at board meetings but did not find any good portable options. An option is to host the meetings at one location and then upgrade the remote feature for that specific location. Superintendent Fulgoni added the State is pushing for meetings to return to in-person and fewer remote meetings. Cherie Faulkner recommended moving to one location. Shelley Wyman,

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Administrative Assistant reminded the Board the policy would need to be revised and could be added to the Policy Committee agenda.

Superintendent Fulgoni noted for the Board that the reports from school administrators will now be included under his report to the Board.

Superintendent Fulgoni also noted that Don Spencer, Principal for Holden and Eddington Elementary Schools, wished to recognize Kelly Davis, RSU #63's former Outdoor Education Coordinator, who secured a matching grant from Darlings for \$10,000 for the Outdoor Education Program. The Board and Superintendent publicly thanked Ms. Davis for her efforts on securing this grant and Darlings for their contribution. Thank You cards will be sent to Ms. Davis and Darlings on behalf of the Board.

Mr. Jake Morgan, RSU #63 Facilities and Transportation Director recognized the Eddington School custodians for getting the school ready while working around many Eddington School projects this summer and Keith Kennedy, mechanic for RSU #63, for getting all the buses ready for the school year. The Board also extended its thanks to the employees.

Superintendent Fulgoni discussed the upcoming school year in relation to COVID and stated that there had not been any updates from the Department of Education regarding COVID procedures and the plan would be to continue with optional masking. Signs will be placed throughout the schools with the message: "Masks are Optional, Respect is Mandatory".

**RSU #63 Chair's Report:** Tracy Roberts, Board Chair, thanked the administrative team for their leadership and the teachers and staff for their hard work with changes moving into the new school year.

**Acceptance of Reports:**

Motion by Cherie Faulkner with a second by Heather Grass to accept all written and verbal reports from the Budget and Finance Committee, Superintendent Search Committee, Administrators, Superintendent, and Board Chair.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

**Old Business:**

Superintendent Search Update: Tracy Bigney, Committee Chair advised the Committee is making good progress. The committee has developed the rubric for screening applicants and background work has been done. Applications will be reviewed this week and interviews will begin next month. The committee is hopeful to have a candidate for the next board meeting, but unsure if that will happen as the timeline had to be revised.

**New Business:**

Safety and Security: Superintendent Fulgoni hosted a Safety and Security walk thru at all three schools. He invited the Holden Police Department, Holden/Eddington Fire Department, State Police, Sheriff's Department, and Channel 5 News. He advised the district is taking a proactive approach to school safety by evaluating and making improvements. All staff will participate in ALICE (Alert Lockdown Inform Counter Evacuate) training on Tuesday, August 30<sup>th</sup> and tabletop exercises will be conducted over the next few months with First Responders.

Bus/Van Pass: Superintendent Fulgoni explained the new Bus/Van Pass procedure and reasoning behind implementing this new process. This process will allow the district to develop more cost-effective routes and safe transportation. Superintendent Fulgoni also explained to start the year pick up procedures at the schools will remain the same and the principals will work on refining them as needed. Ryan Davis, Holden/Eddington Fire Chief, will be monitoring and assisting with traffic pattern changes over the first few days of school. Chief Greely has offered an increased presence as well.

**Personnel Actions:**

Appointments: Jenny-Lee Lagrange, Holden Assistant Cook

Resignations: Sandra Rowe, Holbrook Resource Room Teacher; Michelle Wright, Ed Tech III Library; Janet Nichols, Elementary School Counselor; and Melissa Egolf, Ed Tech III Eddington

Retirements: None

Reassignment: None

Election: Motion by Linda Graban with a second by Cherie Faulkner to elect Timothy Baker as Elementary Schools Assistant Principal.

Discussion: Superintendent Fulgoni advised the position was realigned to meet the needs of the District. This will provide an Administrator every day at each Elementary School. The Athletic Director piece will be centralized to Holbrook Middle School. Currently two qualified applicants are being interviewed.

**Vote: 8 Approved; 0 Opposed**

Motion by Matthew Campbell with a second by Tracy Bigney to elect Carmen Rioux as Holbrook Resource Room ELA Teacher.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Searches: Superintendent, Library Media Specialist, Holbrook Resource Room Special Education Teacher, Elementary School Counselor, Bus Drivers, Holden Speech Language Pathologist, Girls A Soccer Coach, Cross Country Coach, Tentative Coed B Soccer Coach, Outdoor Education Coordinator, and Substitutes.

Discussion: Outdoor Education Coordinator position will be re-structured to be more effective at all schools.

**Questions and Comments from the Public:** None.

**Adjournment:**

At 7:39pm, motion by Cherie Faulkner with a second by Linda Graban to adjourn the meeting.

Discussion: None

**Vote: 6 Approved; 0 Opposed**

Respectfully submitted by,



Jared Fulgoni  
RSU #63 Interim Superintendent

**Approved: September 26, 2022**