

RSU #63 Board Meeting
Date: May 16, 2022
Location: Holbrook Middle School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Cherie Faulkner, Tracy Roberts, and Holly Whitmore

Town of Clifton: Linda Graban

Town of Eddington: Robin James, Tracy Bigney, and Jaime Pangburn

RSU 63 Board Member Present Remotely:

Town of Holden: Matthew Campbell

Board Chair, Holly Whitmore called the Board Meeting to order at 5:40pm.

At 5:41pm, motion by Robin James with a second by Cherie Faulkner to enter into executive session for discussion of contract negotiations pursuant to 1 MRSA section 405(6)(D).

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Public session resumed at 6:45pm.

A flag salute was conducted and a moment of silence was observed.

Holly Whitmore read opening remarks regarding public comment guidelines.

Tracy Bigney moved that the Board authorize the Chair to offer the position of Interim Superintendent to the selected candidate subject to completing reference and background checks and reaching an agreement with the candidate regarding the terms of employment.

Second by Robin James

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Motion by Robin James with a second by Jaime Pangburn to approve the April 25, 2022 Board Meeting Minutes with correction.

Discussion: Tracy Bigney noticed a typo on page 4, the word perimeter should be parameter.

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Motion by Robin James with a second by Tracy Bigney to approve the May 2, 2022 Special Board Meeting Minutes.

Discussion: Tracy Roberts and Linda Graban asked to have their absence notation changed to excused as they stated they emailed Holly Whitmore prior to the start of the meeting. Holly Whitmore confirmed receipt of a message from Tracy Roberts and stated she did not receive one from Ms. Graban. Ms. Whitmore approved the notation change for both board members.

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff, and Others: Superintendent Smith recognized Holbrook student, Nevaeh Kennedy for conducting a food collection at Parks Pond over the weekend to benefit the CHEFS Food Pantry. Ms. Smith thanked the Parent Teacher Group for all the food, games, and prizes for Teacher Appreciation Week at all three schools. Superintendent Smith recognized Robin James, Eddington Board Member. She read an appreciation of service letter and presented Ms. James with flowers. Ms. James' Eddington seat on the RSU 63 Board of Directors is a write in option for a one year term (the remainder of her term) on the June 14, 2022 Referendum Ballot.

Acceptance of Gifts/Donations: Grade 8 Legacy Fund has made the deposit for the new Holbrook School Sign that should be arriving soon. Superintendent Smith thanked Tim Archambault, Quirk Auto Group, and the Chevrolet Community Action Fund. Dan Allen, Darrell Pluard, Jake Morgan, and Michele Archambault were also recognized for their help with the installation of the sign.

Presentation: Parent Teacher Group (PTG)

Abby Glidden and Louis LeVasseur are Co-Vice Presidents of the PTG. They presented a slide show and explained the different events the PTG hosted this year. Ms. Glidden explained that the PTG is all new members and this year has been a year of learning and growth. They have many new events planned for next year and are working closely with newly formed/appointed school liaisons to help match the goals of the PTG with the needs of the schools. Ms. Glidden also advised they are working on a binder of tips/tricks to pass down as leadership changes happen within the PTG.

Questions from the Public: None.

Dates of Next Meetings:

Strategic Planning Committee Meeting with Judy Sanders: Friday, June 3, 2022 from 1:00pm until 6:00pm, Heritage on 9

Policy Committee Meeting: TBD

Budget and Finance Committee Meeting: Monday, June 13, 2022 at 5:00pm, Holbrook Middle School

Interim Superintendent Search Committee Meeting: TBD

RSU 63 District Budget Meeting: Wednesday, June 1, 2022 at 7:00pm, Holbrook Middle School

Referendum Vote: Tuesday, June 14, 2022, Town Offices

Board Meeting: Tuesday, June 21, 2022 at 6:30pm, Holden Elementary School

Budget and Finance: Nothing to add to the Business Manager Report. Nothing to add the Budget and Finance Committee report.

Superintendent's Report: Nothing to add.

RSU #63 Chair's Report: Nothing to add.

Acceptance of Reports:

Motion by Robin James with a second by Cherie Faulkner to accept all reports as submitted from the Budget and Finance Committee, Policy Committee, Strategic Planning Committee, Administrators, Superintendent, and Board Chair.

Discussion: Tracy Roberts asked if the Interim Superintendent Search Committee minutes were included.

Superintendent Smith advised they would be part of the next Board packet as they were received after this Board packet was posted and shared.

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Old Business:

ReVision Energy Solar Net Energy Billing Contract: Superintendent Smith introduced Aga Dixon, Drummond and Woodsum and Tina Meserve, ReVision Energy. Board members had answers to the questions discussed at the Budget and Finance Committee Meeting last week and a copy of the draft contract in their binders. Aga Dixon and Tina Meserve answered multiple questions from the Board regarding the net energy savings and contract language. Holly Whitmore called for a motion.

Tracy Bigney moved that the vote entitled "Vote to Authorize the Purchase of Net Energy Billing Credits," be adopted in the form as present to this meeting.

Second by Tracy Roberts

Discussion: None

Roll Call: Cherie Faulkner: No; Matthew Campbell: No; Robin James: No; Linda Graban: No; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: No; Holly Whitmore: No

Vote: 2 Approved; 6 Opposed

Holly Whitmore announced the motion failed.

Interim Superintendent Search Update: Tracy Roberts advised the minutes were not included in the Board packet, but the committee is moving forward with an interim candidate.

Superintendent Search Update: Tracy Roberts stated she has talked with Steve Bailey regarding the cost summary proposal. A copy will be sent to Holly Whitmore to review and sign. Maine School Management Association (MSMA) will assist with updating the Superintendent Job Description to match what the committee is looking for. Superintendent Smith asked if Tracy Roberts wanted the Superintendent Job Description added to the next Board meeting agenda. Ms. Roberts confirmed.

Superintendent Smith advised the contract from MSMA was received today, signed by Holly Whitmore, and emailed back to Steve Bailey.

Tracy Roberts advised other stakeholders will be added to the search committee as an interview sub-committee. She is hopeful to add teachers and administrators to the sub-committee.

New Business:

Approval of Proposed 2022-2023 (FY23) RSU 63 Budget: Superintendent Smith explained the draft budget version 4 has one change to allow the negotiations committee to increase teacher salaries under regular instruction and special education. There is still no increase to towns, but there is an increase to the bottom line. Kasha Robertson, Co-President of the RSU 63 Teacher's Association questioned if the changes to the salary lines reflected the agreed upon amounts from the negotiation's committees. Superintendent Smith advised there is not an agreement in place yet between the negotiation's committees.

Motion by Cherie Faulkner with a second by Linda Graban to approve the proposed 2022-2023 (FY23) RSU 63 Budget.

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Robin James read the motion, "Vote to call and approve the warrants for the budget meeting and the validation referendum and to authorize the notice of amounts adopted," be approved in the form presented to this meeting and that a copy of said vote to be included with the minutes of this meeting as Attachment A.

Second by Cherie Faulkner

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Board Evaluation: Holly Whitmore asked the Board to complete the evaluation form in the board packet and return to her by June 1, 2022. She will then compile the response and share with Linda Graban before June 21, 2022. Ms. Graban will share as part of the Board Workshop in July.

Policy to Rescind: Robin James explained policy DJB – Purchasing Procedures is a procedural item and should not be a Board policy. This policy was also reviewed by Kelly Theriault, RSU 63 Business Manager and the Budget and Finance Committee. Both agree this is a procedural item.

Motion by Robin James with a second by Cherie Faulkner to approve rescind policy DJB – Purchasing Procedures.

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Personnel Actions:

Appointments: Russell Smith, Bus Driver and David Luciano, After-School Support for Track and Field Intramural Club.

Resignations: Nicole Luce, Holbrook Special Education Teacher and Sara Miller, Grade 6 Math Teacher.

Retirements: None.

Reassignment: Harry Hayes, Substitute to Temporary Ed Tech (pending certification); Ashley Enright, Grade 6 ELA Teacher to Grade 5 Teacher (2022-2023 School Year); and Pamela Bull, Bus Driver to Substitute Bus Driver (2022-2023 School Year).

Election: Motion by Tracy Bigney with a second by Jaime Pangburn to elect Sharon Haskell as Director of Curriculum and Instruction (2022-2023 School Year)

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Searches: Interim Superintendent, Principal Holbrook Middle School, Bus Driver, Technology Integrator, Holbrook Life Skills Special Education Teacher, Anticipated Grade 3 Teacher, Anticipated Grade 6 ELA Teacher, Grade 6 Math Teachers, Assistant Principal/Athletic Director, and Substitutes.

Tracy Roberts asked for an update on the principal search. Don Spencer, Elementary Schools Principal and Chair of the Principal Search Committee advised interviews were starting this week. Tracy Roberts asked how it would work with Robin leaving the Board. Robin James offered for someone to replace her. Tracy Roberts asked when the Board would give input. Superintendent Smith explained the Superintendent hires administrators as part of their duty. The search committee will recommend a candidate to the Superintendent, the Superintendent will interview and then bring the recommended candidate to the Board for election.

Questions and Comments from the Public: None.

Adjournment:

Holly directed the Board to their board binders for reflection.

At 7:57pm, motion by Matthew Campbell with a second by Robin James to adjourn the meeting.

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Robin James: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 8 Approved; 0 Opposed

Respectfully submitted by,

Susan M. Smith
RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: June 27, 2022
Jared Fulgoni, Interim Superintendent

