

RSU #63 Special Board Meeting
Date: April 7, 2022
Location: Holbrook Middle School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Cherie Faulkner, Tracy Roberts, and Holly Whitmore

Town of Clifton: Linda Graban

Town of Eddington: Tracy Bigney, and Jaime Pangburn

RSU 63 Board Member Present Remotely:

Town of Holden: Matthew Campbell

RSU 63 Board Member Absent Excused:

Town of Eddington: Robin James

Board Chair, Holly Whitmore called the meeting to order at 5:17pm

At 5:19pm, Motion by Jaime Pangburn with a second by Tracy Bigney to enter into executive session for discussion of legal rights and duties of school unit pursuant to 1 MRSA section 405(6)(E).

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 7 Approved; 0 Opposed

Public session resumed at 5:37pm

A flag salute was conducted and a moment of silence was observed.

Motion by Jaime Pangburn with a second by Cherie Faulkner to authorize the board chair to enter into a resignation agreement with Superintendent Susan M. Smith.

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 7 Approved; 0 Opposed

Questions from the Public: None

Dates of Next Meetings:

Budget and Finance Committee Meeting: Tuesday, April 12, 2022 at 5:00pm, Holbrook Middle School

FY23 Budget Workshop: Tuesday, April 12, 2022 at 5:30pm, Holbrook Middle School

FY23 Budget Informational Meeting: Monday, April 25, 2022 at 6:00pm, Eddington Elementary School

Board Meeting: Monday, April 25, 2022 at 6:30pm, Eddington Elementary School

Old Business:

Interim Superintendent Search: Holly Whitmore began the discussion with items needing to be decided to conduct the search. Based on the resignation agreement with Superintendent Smith, June 2, 2022 is the start date for the Interim Superintendent. Discussion took place on the number of work days and anticipated end date. The Board agreed a five day per week Interim Superintendent was needed with the anticipated end date of September 1, 2022. Tracy Roberts suggested conducting the long-term Superintendent search parallel with the Interim search.

Motion by Matthew Campbell with a second by Cherie Faulkner to provide the Interim Superintendent Search Committee authorization to enter into communication with Maine School Management Association on Interim Superintendent Search.

Discussion: Clarification this motion was for communication only and not an agreement.

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 7 Approved; 0 Opposed

Motion by Linda Graban with a second by Tracy Bigney to enter into an agreement with Maine School Management Association to conduct the Interim and Long-term Superintendent searches.

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 7 Approved; 0 Opposed

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Superintendent Smith advised the Board Chair will set the agenda for the first Interim Superintendent Search Committee meeting and the Committee Chair will be set at that meeting. Holly Whitmore will confirm available dates with Steve Bailey.

Holly Whitmore advised Tracy Roberts suggested sending a letter to staff and the community regarding the transition time. She is currently working on drafting the letter. Tracy Bigney will help with the draft. The draft letter will be shared with the Board members individually for feedback before sending out to the staff and community. Superintendent Smith advised a motion is needed for this Board action.

Motion by Linda Graban with a second by Tracy Bigney to authorize Tracy Roberts and Tracy Bigney to draft a letter to send out to staff and the community.

Discussion: Recommended to also share the letter via Facebook and the RSU 63 website as well as school messenger.

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 7 Approved; 0 Opposed

Adjournment:

At 6:01pm, motion by Cherie Faulkner with a second by Tracy Bigney to adjourn the meeting.

Discussion: None

Roll Call: Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Tracy Roberts: Yes; Tracy Bigney: Yes; Jaime Pangburn: Yes; Holly Whitmore: Yes

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,



Susan M. Smith
RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: April 25, 2022