

**R.S.U 63**  
**Budget & Finance Committee Meeting**  
April 7, 2020  
Remote

1. Call the meeting to Order: 5:02 by Susan Smith. In attendance Charles Baker, & Susan Smith; Steve Carr, Kelly Theriault , & Gavin Robinson (5:11) via Google Meet remotely.
  
2. FY20 Financials
  - a. Summary
    - i. Reviewed Summary – Most cost centers are where they should be. Transportation is a little lower balance than it should be, but has been expected all year. We anticipate this cost center may go a little bit over. Chuck asked about transportation revenue and if no regular day school would impact our expected revenue. Susan has been talking with James Stoneton (AOS 47) , they plan to honor the full contract. Other transportation contracts are smaller and would have minimal impact if not fully paid.
    - ii. We’re projecting a healthy fund balance. Kelly will look further into this, specifically around High School tuition as school (Specifically Bangor) has been delayed with their billing all year. The 80% of expected fund balance is coming from High School Regular and Special Education tuition. Susan share we are still moving High School students in and have enrolled a few as recently as

this week. Superintendents are still working on how those students might be recorded; it appears we will be responsible for High School Tuition for them for the remainder of this school year still.

b. Hot Lunch

- i. Hot lunch showed a positive balance for the current month. Considering the fund balance carried on the balance sheet overall the program is doing fine this year. We should start looking at an equipment replacement program. The Holden and Holbrook kitchens both have again refrigerators and Holden's has a steady drip. The inside grates are peeling and were cited in the state health inspection as needing replacement. We have been unable to find the required amount of replacements needed.
- ii. Gavin asked if product distribution is a concern for the future for the continued meal program. Currently we're doing fine, Hannaford and G&M Market have been very supportive with helping us find products and we've also been able to get supplies from CHEFS. We are hearing from our vendors they are having difficult stocking some products as all school clients are ordering the same (shelf stable) products. We've done well because the staff planned on a bigger scale from the get-go. I.E Instead of purchasing packaged PJ & J sandwiches, we provided jars of PB, Jelly & bread. Mr. Hawes (G& M Market) is helping us order some items through his vendors, that we

may not be able to get through ours, and only charging his cost.

3. Susan reviewed the FY21 budget timeline and the new challenges we are facing during the pandemic. We do not know if we will be able to hold a budget meeting or town-style voting meeting this spring or if a June referendum can be held. The school can't have a referendum vote without first holding a town-style meeting. The plan is to move forward as though those things are happening, so we will have enough time to meet deadlines and due dates if we are able to have a Budget Town meeting and validation referendum this spring. The board should try to approve the FY21 budget at its May meeting as originally planned. Susan will keep the board informed of these dates and changes. Area superintendents are requesting more information and clarification on this subject. Susan is also checking with towns on how they expect the budget approval process and referendum within their towns to work.

Chuck asked if we start FY21 without an approved budget will that impact operations. Susan explained that school operate under the most recently approved budget (FY20) and would move forward as expected until the FY21 is approved. Another reason to have the FY21 budget approved by the board, so plans can be made based on expected budget. The school is financially stable enough to absorb this temporary delay. While we have not been told to expect one, we are also planning for the likelihood of a state curtailment at some point in FY21.

4. Facilities/Transportation updates-Eddington roof will be done this spring with the remainder of the FY20 bond funds. We are working on sending out RFP for the van.
5. Shaw House reached out to Susan about using Eddington School as a “well” youth shelter area.
6. Kelly confirmed with Bangor Savings the school accounts are all FDIC insured and/or collateralized.
7. Next meeting date: Thursday, May 7th (2020), 5:00 Holbrook Conference Room and/or Remote
8. Adjourn: 6:00 pm